

Christ Church Vestry Minutes

October, 19, 2020

Members Present: Blake Hadley, Chuck Whitaker, CJ Howard, Janet Welch (Jr. Warden), Barbara Boyce, Lee Hooie (Treasurer)

ZOOM Members : Hope Stephenson (Sr. Warden), Sandra Kopp, Jane Reed, Bob Rupe

Members Absent: Jennifer Miller, Vicki Tessmer

Clergy Present: Father Robert Baker

Staff Present: Kim Kalamán

The vestry meeting was held in Father Robert's office with four members attending via ZOOM teleconferencing. Social distancing was practiced and masks were worn. Father Robert opened the meeting with prayer at 6:10 pm. He then presented a Bible Study on the Law of Respect. Respect is important. People follow those who are respected. Natural leadership includes having respect for others, courage, success, being loyal and having values. Fr. Robert suggested reading Judges 4:1-16.

Priest's Report:

Convention- The annual convention took place Saturday, October 17th. Fr. Robert and vestry members Janet Welch, Lee Hooie and Sandra Kopp attended. It was done via ZOOM teleconferencing. Fr. Robert said it was done well and fun. Voting was efficient and completed by 12:30. The announcement of Bishop Smith's retirement was made.

Stewardship- Fr. Robert let the vestry know that in the future the vestry may want to use a consulting group for stewardship. Fred Robinson from Church of Redeemer has recommended James Klote.

There was a question asked if this group knows the focus of Episcopal churches. Also asked is what would be the fees. Lee Hooie, treasurer, said there were many Stewardship groups to look at online,

Senior Warden Report:

Vestry Handbook – This month the vestry read Chapter 4 on Building and Grounds. Hope focused on upkeep of building and grounds. Janet Welch, Junior Warden, and her committee have followed the steps recommended. They have made a list of needs, prioritize the needs, received bids on projects and completed projects. Discussion on groups that use our facilities and how it is helping the community. It was discussed to have two vestry members review insurance policies. Vestry should read Chapter 5 on insurance in the Vestry Handbook. There was discussion on being handicap accessible. It was noted that if the gates are locked the stairs to education building are not handicap accessible.

Minutes- A discussion was held if the minutes should be put on the website. They discussed financials and personal items and names mentioned. Jane Reed said we need to be open about everything. Blake Hadley read from previous minutes as examples of concerns. Hope mentioned having a for member only tab on the website. Hope Stephenson motioned to include the minutes in their entirety on the web site. Jane Reed second the motion. The vote was unanimous.

Diocese- Ann Vickers from the diocese has recommended to have the church set up automatic with drawl for assessment each month. It was brought up that we mail ours out each month and are always on time. We even were a month ahead this year. The assessment will continue to be mailed.

Thrift Shop – Anne Castellina reported to Hope that the thrift shop opening on Thursdays and Fridays has been successful. She is hoping to open more. Her thought is to ask those who are on the auction committee to volunteer since the auction will not be taking place in 2021. It was suggested that maybe Fr. Robert could make an announcement at church.

Junior Warden Report:

Termite inspection- Janet Welch, Junior Warden discussed renewal of termite inspection. It was discussed that Terminex cost for inspection would be \$9,000. Everyone agreed to continue to have Ed watch for any signs of termites or damage. At this time there will be no extra contract.

Sound system- Jimmie Vann has begun installing our sound system. It will take several visits for him to fine tune and have all areas working together and accurately.

Projects- Janet, crew and Ed will continue to work on grounds. As main projects in the education building have been completed they will now work in the Church sanctuary.

Treasurer Report:

Monthly report- Lee Hooie, treasurer, passed out the September 2020 Treasurer's report. It showed the revenue for September at \$490,851. September's revenue is \$1,184 less than August. Lee explained that the deficit shown is due to nonpledge and loose plate contribution.

Reimbursements- There is still money to spend from the grant. The grant spending is to be turned in by December for reimbursement. Also, the application for loan forgiveness for the PPP loan is now in the process of being filed. Once the PPP loan is forgiven it will be removed from our balance sheet as a liability. When we receive the funds from the grant, those funds will be placed in our operating account.

Schwab- There was a loss shown in the Schwab Account. There was discussion of talking with investors. Questions asked: why there was loss, should the money be moved, is there a more aggressive plan, could we be doing better. Lee said she would inquire to finding answers to these questions.

Budget approval- Blake Hadley motioned to approve budget. Janet Welch second motion. The budget was approved.

2021 Budget- Lee said she continued to work on a budget for 2021. She and Fr, Robert are meeting with Richard Benedum to discuss the music budget. Lee said as pledge cards are received, she will use information in the budget preparation.

E-giving- Lee discussed that a new way of giving would be offered. It is connected to the church data base REALM. The charge to implement is free. It will give parishioners a convenient way of getting their giving information and also to send in their givings.

Audit- Lee said the 2020 audit is coming. Choices to look at: an in house audit, continue use of the company we have used or look at a new company. It was brought up that a self audit is extremely tedious and hard. CJ Howard said he felt the company we are currently using is a reliable company. They did our audit for 2018 and 2019. It was agreed that a hired company was in the best interest of the church.

New Business:

Trunk or Treat- Pat Fraser director of Christian Formation said she felt this year the response was small and it would not be a good year to start.

Sign- It was recommended to acknowledge the Rays as they go to play offs for the World Series.

Sunday offerings- The Vestry members who are collecting offerings need to make sure there are enough offering plates available. Also, at this time use just the bank bag not the velvet bags.

New vestry Members- There will be 4 vestry members needed for 2021. CJ asked if a nominating committee would be coming up with a list. Hope said the outgoing vestry members would compose a list of nominees. Also, it would be put in the Chi Rho for nominees.

Sympathy cards- CJ suggested that the Vestry begin sending out sympathy cards to parishioners who lose a loved one.

Old Business:

Ambassadors- Blake Hadley is heading up committee. They will be contacting transfer ins and newcomers.

Hope Stephenson made a motion to adjourn the meeting.

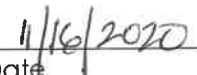
Barbara Boyce second the motion.

The motion was passed.

Fr. Robert dismissed with prayer.

The meeting adjourned at 7:37pm


Senior Warden


Date

